

New Mexico EMS Joint Organization on Education (J.O.E.)

NM EMS Instructor / Coordinator (I/C) Standards

These are the minimal instructor standards for a NM EMS level 1 and 2 Instructor/Coordinator. (I/C) The lead I/C level 1 or 2 must be in the classroom 80% of the time and has the overall responsibility of the course.

Minimum Qualifications for a Level 1 I/C

First Responder / Basic EMT instruction only

- 1) Approval of the Institution's EMS Medical Director.
- 2) 24 hours of college credit which can include obtaining your initial EMS license. *
 - a. *(Credit for Prior Learning)
- 3) 21 years of age.
- 4) Appropriate clinical experience.*
- 5) Current NM EMT license above the level being taught or equivalent relevant education and/or experience.*
- 6) 2 years of relevant teaching experience.*
- 7) Teaching methodology course (based on NATIONAL GUIDELINES OR EDUCATING EMS INSTRUCTORS, AUGUST 2002, Module 2: Roles, and Responsibilities, Page 22 to 29, IV. Professional attributes and skill sets of EMS instructors), which will include a minimum of **an 80 hour internship which must include both theory / lab and possibly clinical instruction**. Internship not done under the program affiliating with the instructor will be responsible to work out suitable arrangements with another program.
- 8) NAEMSE Instructor Courses, Fire Instructor I or above, other suggested courses
- 9) J.O.E. approved instructor courses which meets the above content, may be recognize as a suitable replacement methodology courses, if they applicant meets the following:
 - a. Meet all requirements listed in this document, and
 - b. Completes an 80 hour EMS Instructor Internship.
 - c. Completes an orientation to EMS education program with which they might potentially be employed.*
- 10) Above average demonstration of the knowledge and skills for the EMS licensure being taught.*
- 11) I/Cs will be affiliated with an educational institution, with whom they are accountable to maintain their IC requirements.

** Programs are responsible for maintaining appropriate documentation demonstrating how these qualifications were met.*

Minimum Qualifications for a Level 2 I/C

EMT Intermediate / Paramedic Instruction

- 1) Approval of the Institution's EMS Medical Director.
- 2) An Associate Degree (after Jan 1, 2013. For individual approved before Jan 1, 2013 will be grandfathered in, as long as they remain an approved Instructor)
- 3) 21 years of age.
- 4) Appropriate clinical experience.*
- 5) Current NM EMT license above the level being taught or equivalent education and/or experience.*
- 6) 2 years teaching experience.*
- 7) Teaching methodology course (based on NATIONAL GUIDELINES OR EDUCATING EMS INSTRUCTORS, AUGUST 2002, Module 2: Roles, and Responsibilities, Page 22 to 29, IV. Professional attributes and skill sets of EMS instructors), which will include a minimum of **an 80 hour internship which must include both theory / lab and possibly clinical instruction**. Internship not done under the program affiliating with the instructor will be responsible to work out suitable arrangements with another program.
- 8) NAEMSE Instructor Courses, Fire Instructor I or above, other suggested courses.
- 9) J.O.E. approved instructor courses which meets the above content, may be recognized as a suitable replacement methodology courses, if they applicant meets the following:
 - a. Meet all requirements listed in this document, and
 - b. Completes an 80 hour EMS Instructor Internship.
 - c. Completes an orientation to EMS education program with which they might potentially be employed.*
- 10) Above average demonstration of the knowledge and skills for the level being taught.*
- 11) I/Cs will be affiliated with an educational institution, with whom they are accountable to maintain their IC requirements.

**Programs are responsible for maintaining appropriate documentation demonstrating how these qualifications were met.*

I/C Renewal Process Level 1 & 2

- 1) Instructor will be required to renew every two years with affiliating education institution.
- 2) Instructor must align with a one NM EMS Education Institution as their primary Institution.
- 3) 12 hours of education continuing education as approved by the JOE (see attached list).
- 4) Documentation of at least 72 hours of teaching the affiliating educational institution.
- 5) Maintain appropriate level of license.

JOE Approved I/C Continuing Education Classes

1. National Association EMS Educator Conference
2. New Mexico EMS Educator Conference
3. National Association of EMS Educator Instructor Course
4. American Heart Association Instructor Courses
 - Core Instructor Course
 - BLS/ACLS/PALS Instructor
 - Instructor Update
5. National Association of EMTs a. AMLS/PHTLS/EPC Instructor or Instructor Update
6. National Fire Academy or New Mexico Fire Academy a. Fire Instructor
7. College Level Education Courses
8. Others as approved by the affiliating insitution.

Records

The JOE recommends that each program would maintain minimal set records for each I/C level 1 or 2, which will include:

1. Personal Information
2. Resume or application
3. Current License and/or Certification(s) as appropriate
4. Documentation of Instructor Methodology
5. I/C Continuing Education Certificates / Documentation
6. Instructor Statistic as appropriate

Each program will present their current list to the JOE at the annual retreat. The JOE will review and endorse the list as appropriate.

New I/C Trainer Standards

Instructor Trainers will provide future instructors with the education and various teaching methodologies to educate future EMS providers. In order to teach an Instructor training program, the criteria set forth in this section shall be met.

An Instructor Trainer is an individual who has the overall responsibility for an EMS Instructor training program. The JOE formally recognizes this individual as an I/C Trainer.

Requirements of I/C Trainer:

1. A minimum of a Bachelor's degree;
3. Approved NM I/C;
4. Five years of appropriate* EMS or Emergency First Response (Fire, Law Enforcement, Emergency Management, Military, etc.) Teaching Experience
5. Appropriate* background in Education Foundation.

*As determined by the Affiliating educational institution.

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